



# **Registration Policy**

The purpose of our admission policy is to help you through the admission process effectively and to help you place your child in the appropriate class at Future International School. The more relevant information we have, the more effectively we will be able to achieve this.

## Age:

Grade	Year
KG1	From 01/09/2019 until 31/08/2020
KG2	From 01/09/2018 until 31/08/2019
Grade 1	From 01/09/2017 until 31/08/2016

# Documents required from all applicants:

- Application form (Fill in and sign by the parent).
- A child's birth certificate (In Arabic or English officially stamped by the originating country's Ministry of Foreign Affairs and UAE Embassy in that country).
- Original and copy of a valid UAE national ID.
- A copy of applicant's passport.
- A copy of applicant parent's passport (With valid residential visa for Non UAE nationals).
- Six recent passport size photographs.
- Previous school report or transcript (An officially-stamped copy of this transcript is required).
- Transfer Certificate (In Arabic or English with officially stamped).

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## Students applying K2- 12:

- Inside UAE (excluded Abu Dhabi and Al Ain): Original Transfer Certificate from previous school attested by Educational Zone, Certificate of Continuation of Studies and original report card.
- Outside UAE: Original Transfer Certificate from previous school. It must be translated into English or Arabic - and attested by Ministry of Education, Ministry of Foreign Affairs & U.A.E. Embassy in the country of origin and a letter of confirming successful completion of the previous grade.
- Completed medical form.
- Copy of the applicant's vaccination card.
- A completed KG Information Form for KG applicants.
- A Good Conduct Certificate from the previous school
- A map showing the residential address of applicants who wish to use school transport.
- Medical reports if a child is Special Needs.

#### **Registration Procedure:**

- Complete School Application Form.
- Assigned an assessment for the student.
- After the result of assessment release the student will be informed.
- Submit the completed School Application Form together with the required documents to the Admission/Registration.
- Office, in order to finish the registration procedure, parents pay the first instalment and sign the required form.







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